

Reports for the Annual Parish Meeting

January 23, 2022



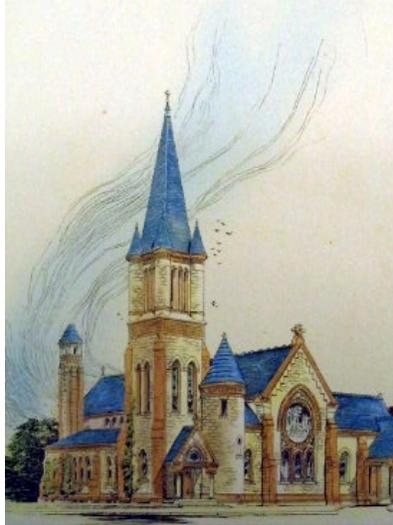
Christ Episcopal Church
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The Rev. Betsy Sentigar, Deacon-In-Charge

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Mission Statement
Christ Church
Towanda, PA

Christ Church Towanda is a Christian community empowered by the Holy Spirit in unity with Jesus Christ. We are a community that endeavors to share God's gift of love.

Annual Report of the Deacon in Charge
Rev. Betsy Welliver Sentigar
Prepared for Christ Church Towanda, Pa. 1/23/2022

Dear friends in Christ: So much has happened in the past few months we have been together. A great deal of work has been done to meet the challenges of clergy transition and CoVid mitigation in the church. In this time we have all been challenged a great deal with mask compliance, distancing, church closing and re-opening and pastoral care. Yet to the best of our individual challenges, we have stepped up to the plate with God's grace and resilience.

At the outset of my time with you, we have had to curtail our social norms of meeting. This has put an emotional and spiritual strain on all of us. The importance of community and social celebration has been duly noted. As soon as we can regather our traditional means, we shall surely do so. For now we are responsible for the health and well being of our entire community.

Much has been done to restore windows, maintain the church building routine heating) maintain the organ will be done -thanks to generous donations both large and small.

I have enjoyed interviewing members of the parish. At the outset I was ambitious in my scheduling. Those who have taken the time I owe a debt of gratitude. You have helped me to learn alot about parish life and dynamics. My goal of course is everyone as we are able. I've learned alot about the vision and passions that lie behind many people's faith. These conversations are foundational for building trusting relationships.

I appreciate how our church has relied on and kept in the forefront our relationship with the Diocese of Bethlehem. That Bishop Kevin has shepherded this community through a very difficult time at the outset of his bishopric means more than one can express. I have heard of his support on multiple occasions. Pastor Melinda has been essential in orienting me to the Deacon's Mass with encouragement and training accordingly. She meets with Deacon Liz Grohowski and myself every other week to check on our progress and guide us in our processes.

There are many formational events via zoom available through diocesan offerings. These help to give us support in our missional vision through education and networking. We had one successful and well attended book study in Advent entitled "The Walk". With technical support from Larry and ingathering initiative by Ginny, we had 7 participants over a 4 week period as we came to reflect on spiritual practices and conversations with help us on our faith journeys. We are looking to begin another book study during Lent this year.

Ministries • Hosting Grace Connection

I am very proud that Grace Connections was established in this church through the vision of Christ Church. Many people in need of various kinds of financial need are supported through the efforts of this ecumenical ministry. For the past two months, I have been attending the monthly board meeting of Grace Connection to meet members and learn about its operations. I am grateful to Marg Shaner for encouraging me to do so. Many thanks to Lee Baker as greeter for those coming each day Grace Connections is open. As well, I am so pleased that our community had such a robust response for the Christmas gift card initiative coordinated by Judy and Ken. Michael Hughes, a retired military chaplain, hospital chaplain and Presbyterian minister has recently joined the team in assisting and welcoming.

• Home visitation

Near and dear to my heart is always the ministry of Pastoral Care. Although CoVid has restricted a routine rounding of visits, I am grateful to Ginny Schoonover for assisting me in this ministry of the parish. The care of souls during the most stressful and joyous occasions of life are paramount.

• Journeying through Grief ministry

Christ Church has recently offered a powerful resource to those who are grieving as a way to express ongoing care. This ministry uses personalized letters of pastoral care and booklets sent out over the first difficult year following the death of a loved one. Many have found them to be a supportive lifesaving resource letting them know that God is present community who empathize with their pain. In this way we are able to offer comfort and prayer at a very significant time in their lives. Please contact the parish office if you wish to have this offered to someone.

• Prayer shawl ministry

We recently received a number of prayer shawls for distribution. A service of blessing was created to be included in our Sunday services to include blessing with holy water. Anyone may request a shawl on to be given away or for themselves. Knitting volunteers are encouraged. Resources and monies for materials are available.

• Prayer chain ministry

We recently have tweaked the prayer chain ministry and that is back up and running . A list of people are contacted with intentional prayers are which complete once Rev. Betsy received the last call on the chain.

- **Music/Liturgy**

We are gifted with the talents of several to assist in planning services . A hearty thank you to Shirley Moyer's talents on the organ and faithful attendance and practice. Larry has provided technical support in her absence so that we do skip a beat! Together he and Maurine have provided us with beautiful offering which enhance our prayer experience.

Leadership has just reviewed a formal three month evaluation of my ministry with you. Together have found a blessed mutual engagement with ministry in this transitional time. I continue to ask for your prayers through the discernment process and pray that I have been faithful to the mission and ministries at this time and in this place. Together we ask God for his grace and I fully trust the Holy Spirit to assist in this call.

Faithfully,

Rev. Deacon Betsy Sentigar

2021 SENIOR WARDEN'S REPORT

2021 has proven to be another interesting year for Christ Church. The pandemic continues to rage, with variants, some people vaccinated, some people choosing not to vaccinate, hospitals full to capacity, long range predictions mixed. Yet through all of this we are here, stronger and more resilient than ever.

We have been fortunate to be open for worship and community activities. We started the year with supply priests and deacons. At the end of the summer, we were blessed with the newly ordained Deacon Betsy Sentigar. We have brought the Rev. Betsy on as Deacon-In-Charge for her 6-month internship. Rev. Betsy has truly jumped in with both feet, with her duties. Her energy and loving support to us had gone a long way to start the healing process we have been praying for.

A Search Committee has been formed, whose members are Erin Groves, Hilary Haight, John Schoonover, Beth Schulze, Marguerite Shaner, Kippy Vail, and Debi Weisbrod. The Search Committee, along with the Vestry, has developed a church profile. This document can be put online to be seen by possible candidates for our opening for Rector. Having Deacon Betsy with us is another potential candidate for Rector. If we have a match with Deacon Betsy she will be ordained to the priesthood and called to be Rector to Christ Church Towanda. This is an exciting time. The future holds great promise and our church family morale is high and energized.

I thank all of you for your continued support, love and encouragement. It is my privilege to be your Senior Warden. You the people make Christ Church and I beam with joy at the blessing of each one of you and your love and caring for our church family and community. God bless you all.

Yours in Christ,

Ginnie

Virginia Schoonover
Senior Warden

2021 Junior Warden

Stained glass windows

This summer Peggy Ehrhart (<https://www.ehrhartstainedglass.com/>) continued repairing our windows. Before winter set in, Peggy cleaned and repaired two windows in the Bell Tower, a window in the stairwell of the tower, the windows above the doors in the north and south vestibules as well as the window in the north and south entry ways.

Columbarium

The current columbarium in the chapel is almost at capacity. The niches are paid for by the members or the family that wishes to make use of the niches. The cost of a new, matching, 40-unit columbarium on the other side of the chapel is \$12,480. This is not a budget item and we would need members who may be interested in purchasing a unit to speak to Ginnie and make a payment to reserve the unit(s).

Technology

- We updated our security cameras and recorder.
- Updated Amy's computer

Basic Maintenance

- We continue with our boiler maintenance agreement with Postler & Jaeckle Corp.
- We continue to change over to LED bulbs throughout the church. All lights in the basement have been changed over as well as some of the lights in the rooms downstairs. We are retrofitting them by rewiring the fixtures to accept LED tubes. Eventually we will have to figure out what to do about the altar lights.
- We continue our agreement with Kerner and Merchant, East Syracuse New York, for the maintenance and tuning of the Pipe organ. We have it tuned and repaired for Christmas and Easter each year. This January (2021) they will remove and rebuild the wind chest. This will leave us without the organ for between 2-3 weeks. When that work is done, the background noise coming from the organ should stop and it will prolong the life of the motor that pumps the air to the organ.

We are still looking to compile a capital improvement plan and fund. For SOME reason that did not occur in 2020. For any item(s) that you believe should be addressed, please see a Vestry member to have it added to the list which will then need to be prioritized. One thing we need to take a serious look at is the organ.

Items we have planned for 2022 include the replacement of the office copy machine and adding a color printer.

Acct	Disbursement	Proposed 2021 budget	Actual Dec 2021 YTD	Proposed 2022 budget
				12
	Ministry Inreach			
60000	Youth + Sunday School	\$-	\$-	\$400.00
60100	Choir	\$400.00	\$-	\$400.00
60200	Altar Supplies	\$400.00	\$123.25	\$400.00
60400	Worship & Liturgy	\$1,500.00	\$1,392.14	\$1,500.00
60500	Special Programs	\$-	\$180.10	\$400.00
	Ministry Outreach			
61000	Assessment	\$16,608.96	\$15,953.44	\$14,253.24
61100	Acceptance	\$1,500.00	\$1,500.00	\$3,563.21
61300	insurance reserve	\$-	\$-	\$-
61400	Church Discretionary	\$-	\$-	\$-
	Clergy			
62000	Salary	\$23,000.00	\$5,002.52	\$31,300.00
62100	Housing Allowance	\$10,850.00	\$2,121.34	\$14,398.00
62300	Mileage & Fuel	\$2,200.00	\$154.56	\$500.00
62400	Auto expenses & insurance	\$1,050.00	\$-	\$-
62500	Social Security	\$2,589.53	\$256.86	\$3,495.90
62600	Pension	\$6,559.11	\$112.50	\$-
62700	Health Insurance	\$11,000.00	\$2.00	\$-
62800	Rector Wellness	\$3,000.00	\$375.00	\$-
		\$60,248.64	\$8,024.78	\$49,693.90
	Staff			
63000	Cleaning Expenses	\$3,120.00	\$1,782.50	\$3,328.00
63100	Musical Services	\$3,900.00	\$3,675.00	\$4,160.00
63200	Employer SS tax	\$406.22	\$176.00	\$483.60
63300	Employer Medicare Tax	\$95.00	\$95.00	\$113.10
63400	Workman's comp	\$275.00	\$406.22	\$375.00
63500	Secretary Salary	\$6,552.00	\$6,552.00	\$7,800.00
63600	Professional & Education	\$150.00	\$-	\$500.00
	Vestry			
64000	Miscellaneous	\$300.00	\$55.78	\$300.00
64100	Convention	\$250.00	\$-	\$-
64200	Interest	\$-	\$-	\$-
64300	Service Charges/Fees	\$-	\$32.63	\$-
64400	Vestry Gifts	\$200.00	\$376.23	\$500.00
	Church Utilities			
65000	Telephone	\$1,000.00	\$771.81	\$1,000.00
65100	Natural Gas Heating	\$4,200.00	\$4,353.56	\$6,200.00
65200	Water & Sewer	\$300.00	\$323.43	\$300.00
65300	Electricity	\$1,300.00	\$1,243.77	\$1,400.00
65400	Trash	\$200.00	\$176.00	\$200.00

Act	Disbursement	Proposed 2021 budget	Actual Dec 2021 YTD	Proposed 2022 budget
	Church Property			
65000	Building Maintenance	\$2,200.00	\$3,051.91	\$2,500.00
65100	Supplies	\$200.00	\$367.90	\$300.00
65200	Grounds Maintenance	\$1,600.00	\$865.00	\$1,800.00
65300	Insurance	\$9,500.00	\$8,663.40	\$9,600.00
	Rectory			
67000	Property Taxes	\$1,200.00	\$1,186.32	\$1,250.00
67100	Natural Gas Heating	\$-	\$-	\$-
67200	Electricity	\$-	\$-	\$-
67300	Water & Sewer	\$1,200.00	\$220.41	\$1,200.00
67400	Rectory Maintenance	\$1,000.00	\$1,452.60	\$1,800.00
	Administration			
68000	Fellowship	\$500.00	\$596.91	\$500.00
68100	Stewardship	\$250.00	\$-	\$250.00
68300	Office Supplies	\$500.00	\$890.26	\$500.00
68400	Copier Contract	\$350.00	\$311.19	\$300.00
68500	Postage & Shipping	\$600.00	\$586.00	\$600.00
68600	Computer & Internet	\$1,000.00	\$867.96	\$1,000.00
	total disbursements	\$123,005.83	\$66,253.50	\$118,870.05
	Capital expenses		\$45,361.00	
	Income			
41000	Benevolence Outreach	\$7,000.00	\$6,130.00	\$7,000.00
42000	Mission Inreach	\$-	\$-	\$-
43000	Building & Capital	\$-	\$172,547.56	\$-
44000	General Funds	\$2,200.00	\$973.00	\$1,100.00
45000	Designated Collections	\$-	\$800.00	\$-
47000	Pledge	\$52,000.00	\$45,432.45	\$48,500.00
47100	Non-Pledge	\$7,000.00	\$7,312.91	\$6,000.00
47200	Plate	\$2,500.00	\$746.27	\$1,250.00
47300	Children's offerings	\$-	\$-	\$-
48000	Interest	\$400.00	\$282.99	\$268.00
48100	Trust Income	\$23,600.00	\$23,577.82	\$25,826.00
48200	DIT Income	\$26,000.00	\$-	\$26,326.00
49000	Rent	\$9,600.00	\$9,125.00	\$9,600.00
	Total budgeted income	\$123,300.00	\$88,250.44	\$118,870.00
	DIT growth		\$81,280.41	
	fundraising		\$-	

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 Accrual Basis

Christ Episcopal Church
Balance Sheet
 As of December 31, 2021

Dec 31, 21

ASSETS	
Current Assets	
Checking/Savings	
10001 · C&N Key (main) checking	
Altar Guild Balance	5,897.26
Capital fund balance	
D Darrow	15,146.31
dit funds	35,501.21
organ fund	10,210.30
window fund	177,952.73
Capital fund balance - Other	922.62
Total Capital fund balance	239,733.17
Choir fund balance	694.62
Church Discretionary Balance	7,235.63
Columbarium Fund Balance	3,042.93
General Fund Balance	39,603.20
Insurance deductible reserve	5,000.00
Outreach Balance	20.00
Planned contingency budget fund	1,113.85
Rental property deposits	1,633.02
Special collections balance	1,850.00
Total 10001 · C&N Key (main) checking	305,823.68
10300 · C&N Wonder Group	745.78
11000 · DIT funds - nondesignated	
DIT fund # 187 endowment	745,999.55
Total 11000 · DIT funds - nondesignated	745,999.55
11100 · DIT funds - designated	
DIT # 49 Altar Guild	6,437.83
DIT 248 ECW designated	21,713.24
Total 11100 · DIT funds - designated	28,151.07
11500 · M&T account D	267,439.01
Total Checking/Savings	1,348,159.09
Total Current Assets	1,348,159.09
TOTAL ASSETS	1,348,159.09
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 · Payroll Liabilities	
Local Tax W/H	43.50
Rector Self Employed W/H	138.31
24000 · Payroll Liabilities - Other	533.93
Total 24000 · Payroll Liabilities	715.74
Total Other Current Liabilities	715.74
Total Current Liabilities	715.74
Total Liabilities	715.74
Equity	
30000 · Opening Balance Equity	708,934.20
32000 · Unrestricted Net Assets	405,096.12
Net Income	233,413.03
Total Equity	1,347,443.35
TOTAL LIABILITIES & EQUITY	1,348,159.09